

# Faculty Research Appointment Request

Fall Semester = July 1st - December 31st

Spring Semester = January 1st - June 30th

|                     |                   |                          |
|---------------------|-------------------|--------------------------|
| Name                | Title             | Employee ID              |
| Academic Department | Period            | Academic Year            |
| Annual Salary       | Monthly 1/12 rate | Research Appt. % Request |

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Justification requiring concentrated effort towards research project:

Will research appointment necessitate teaching release?

If Yes, What %? Detail how courses will be covered:

Dept. Chair Name

Signature/Approval

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## Faculty Effort Overview:

Current FSREP Participation %

FSREP dates

Current Cost Share Participation % and dates

Is this request concurrent with Sabbatical leave?

If Yes, % of Sabbatical leave

Current sabbatical credit balance prior to this leave request

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Chartstring for research appt.

Will summer salary be charged to same fund? \*

\*NSF total cannot exceed 2 months/38 workdays, per fiscal year (7/1-6/30), per sponsor policy and institutional guidelines

Sponsor

Direct Charge required by sponsor?

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RSO

Date

ADR Approval

Date