

College of Engineering - Office of the Associate Dean for Research

NON-SENATE REQUEST FOR SEARCH WAIVER

PTR#

A new campus policy took effect September 1, 2013 that limits the reasons for a search waiver request. The criteria for requesting a search waiver can be found at the following link: http://ofew.berkeley.edu/resources/Hiring_of_non_senate_academics.pdf

Please submit 60 days prior to requested appointment start date with candidate's CV.

In accordance with the Academic non-Senate recruitment policy, we request a waiver to the search requirement as follows:

DEPARTMENT/UNIT:

PERSON REQUESTED:

REASON FOR WAIVER:

PROPOSED TITLE OF POSITION:

PROPOSED SALARY:

PERCENT OF TIME:

%

Fixed

Variable

Subject to approval

Subject to approval

APPOINTMENT DATES:

From through

FUNDING AGENCY

CURRENTLY EMPLOYED AT UCB?

Yes No

IF YES:

Current Payroll Title:

END DATE OF CURRENT APPOINTMENT:

CURRENT DEPARTMENT:

REASON FOR TITLE CHANGE:

DUTIES OF POSITION (Summarize responsibilities; include supervision, report preparation, etc.)

QUALIFICATIONS REQUIRED FOR THE POSITION (degree, field, professional experience):

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REQUEST FOR SEARCH WAIVER

Please detail the special skills, knowledge, experience, and background that make this person uniquely qualified for this position, why a full scale search would not yield a more qualified candidate, as well as the impact to the research:

JUSTIFICATION FOR EXCEPTION FOR SALARY (Salaries above step 1 require a more detailed explanation):

Requested By:

Principal Investigator

Chair/Director

Associate Dean Jeffrey Bokor