



# Academic Scholar Case Timeline for *Specialist, Project Scientist and Research Engineer Series Titles*

**To Initiate Hiring an Academic:**



**PI:**

PI notifies ERSO HR Operations of intended visitor. Provides HR with name, contact information, state/end dates, Salary and title code and project description.

**RSO:**

RSO provides chartstring, confirmation of funding, and IOF for visa processing fee if needed.

